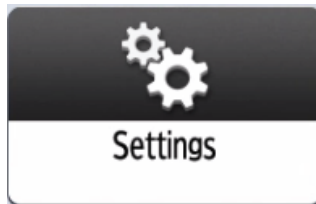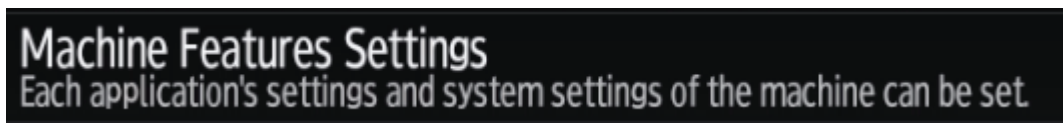# RICOH PRODUCT QUICK GUIDE
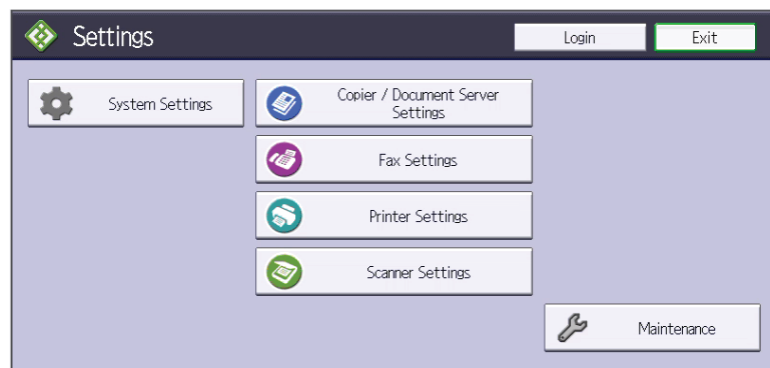
ENABLING RICOH FAX CONFIRMATION PAGE
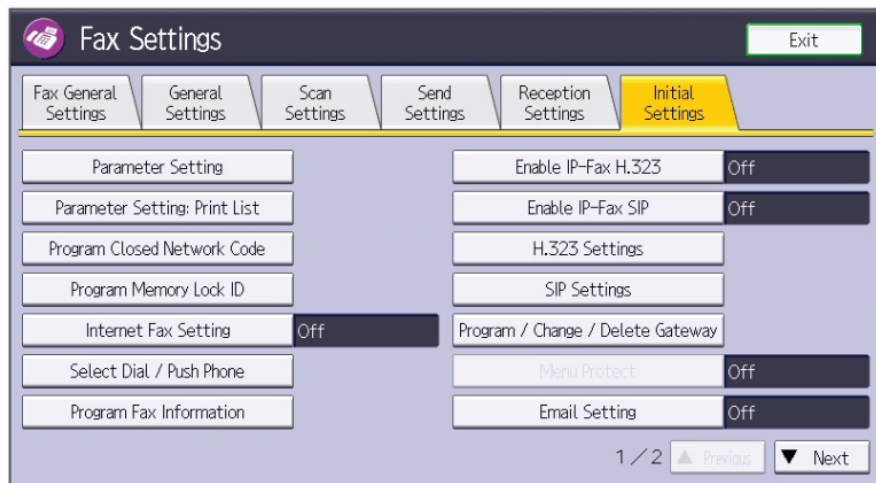
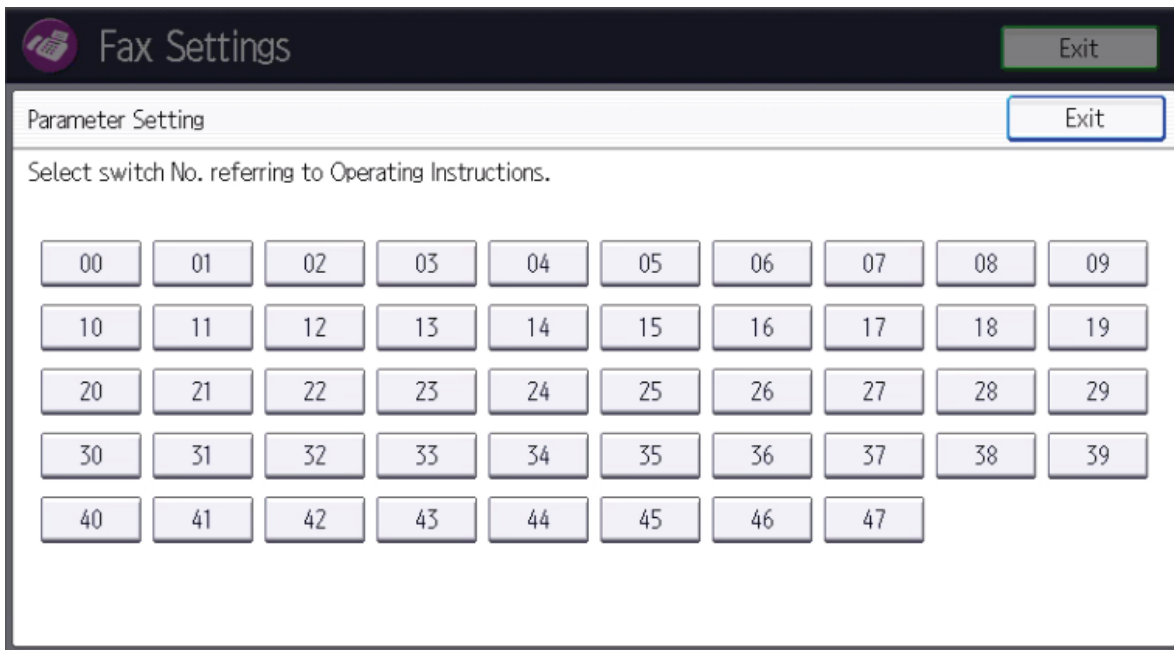• Select Settings/User Tools

• Select Machine Features

• Login (Button is located at the top right-hand corner)
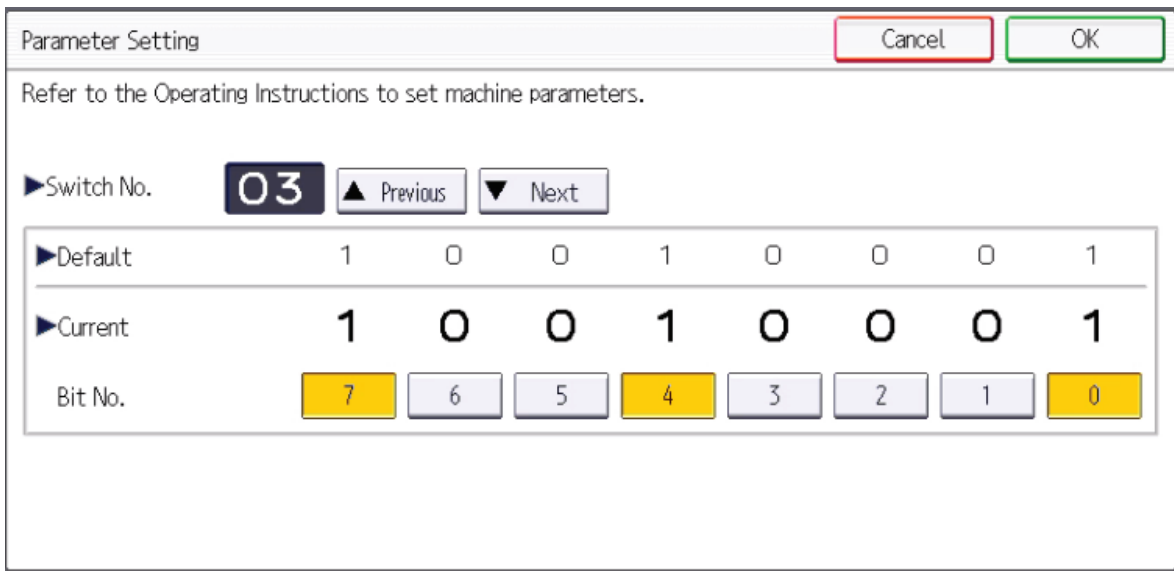   • Username: admin
   • Password: (leave it blank)

• Select Fax Settings
• Select Initial Settings
• Select Parameter Settings

• Select the number 03

• Locate the descending numbers 7-0
  • Find the number 0
  • Tap the 0 (This will put a number 1 above it)

• Select OK