

SHARP PRODUCT QUICK GUIDE

MANAGING THE ADDRESS BOOK FROM THE WEB INTERFACE

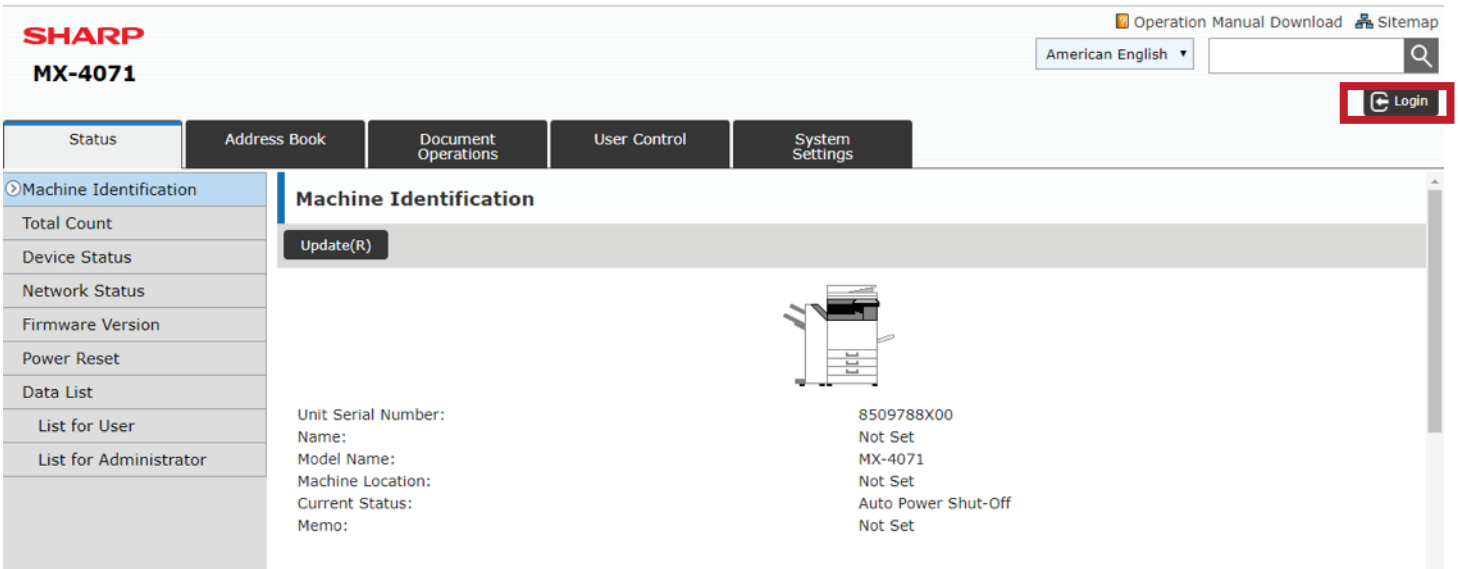
To begin, obtain the IP Address of the device:

- Press the "Settings" button on the machine's screen
- Select "Network Settings"
- Type in the administrator password (password: admin)
- Copy down the "IPv4 Address"



To access the device's web page.

- Type the machine's IP address into an internet web browser.
(note: DO NOT ADD "http" or www. Simply type in the number)
- This will bring you to the Web Access Control Panel
- Login to the device's web page by selecting the login in the upper right hand corner

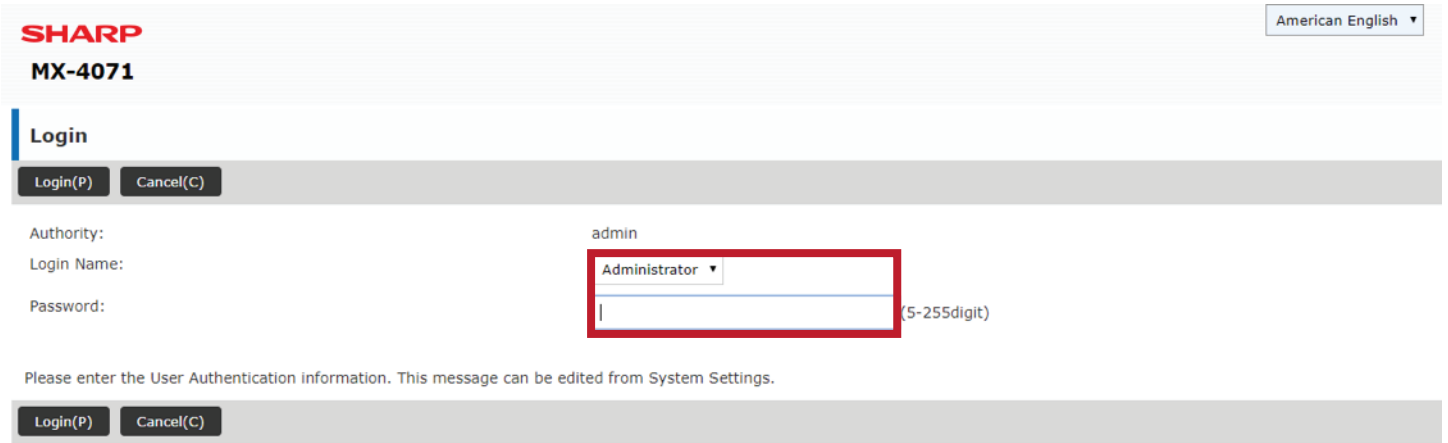


The screenshot displays the SHARP MX-4071 web interface. At the top left, the SHARP logo and model number MX-4071 are visible. On the top right, there are links for "Operation Manual Download" and "Sitemap", a language dropdown set to "American English", and a search icon. A "Login" button is highlighted with a red box in the upper right corner. Below the navigation bar, there are tabs for "Status", "Address Book", "Document Operations", "User Control", and "System Settings". The "Machine Identification" page is active, showing a sidebar with a list of menu items: Machine Identification, Total Count, Device Status, Network Status, Firmware Version, Power Reset, Data List, List for User, and List for Administrator. The main content area is titled "Machine Identification" and includes an "Update(R)" button. A printer icon is shown, followed by a list of device details:

Unit Serial Number:	8509788X00
Name:	Not Set
Model Name:	MX-4071
Machine Location:	Not Set
Current Status:	Auto Power Shut-Off
Memo:	Not Set

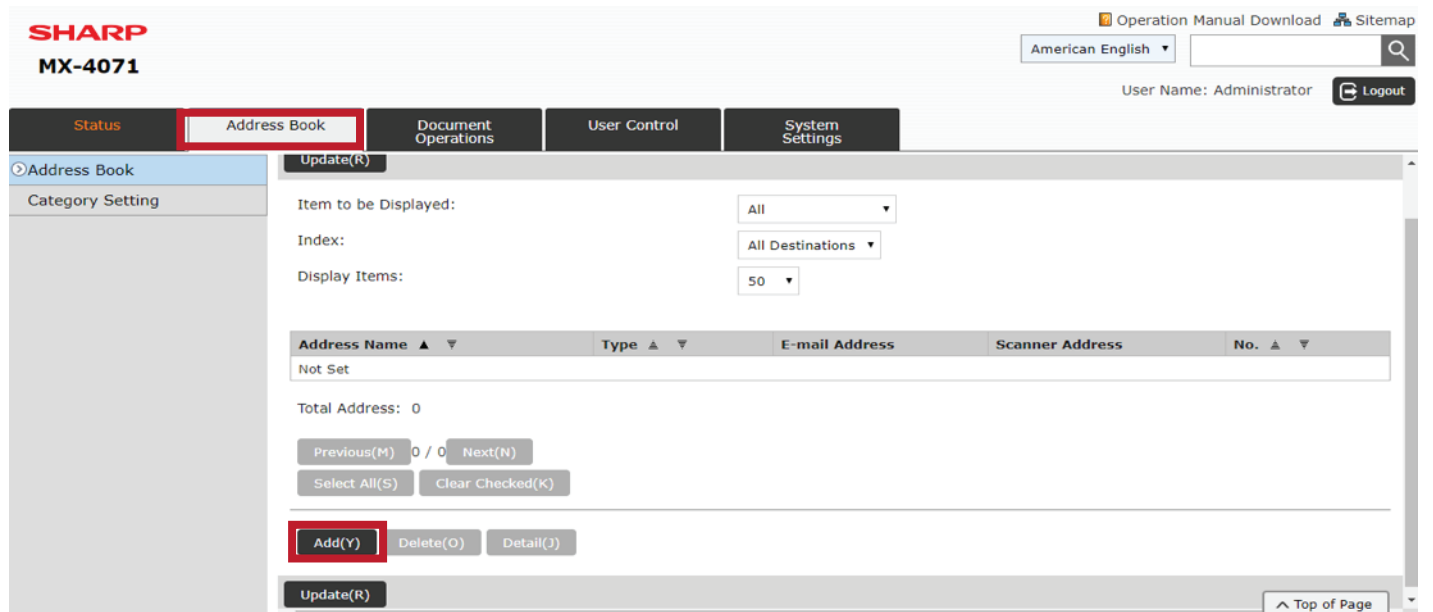


- Login as Administrator
- Password: "admin"



The image shows the login page for the SHARP MX-4071. At the top left is the SHARP logo and model number MX-4071. At the top right is a language dropdown menu set to "American English". Below the logo is a "Login" section with "Login(P)" and "Cancel(C)" buttons. The form fields are: "Authority:" with the value "admin"; "Login Name:" with a dropdown menu showing "Administrator"; and "Password:" with an empty input field and a "(5-255digit)" label. Below the form is a message: "Please enter the User Authentication information. This message can be edited from System Settings." and another set of "Login(P)" and "Cancel(C)" buttons.

- Select "Address Book"
- Click Add (Y)



The image shows the "Address Book" management page in the SHARP MX-4071 interface. The top navigation bar includes "Status", "Address Book" (highlighted with a red box), "Document Operations", "User Control", and "System Settings". The right side of the page has links for "Operation Manual Download", "Sitemap", a language dropdown set to "American English", a search bar, and a "Logout" button. The main content area is titled "Address Book" and contains several settings: "Item to be Displayed:" set to "All", "Index:" set to "All Destinations", and "Display Items:" set to "50". Below these is a table with columns: "Address Name", "Type", "E-mail Address", "Scanner Address", and "No.". The table currently shows "Not Set" in the first row. Below the table, it says "Total Address: 0" and provides navigation buttons: "Previous(M) 0 / 0", "Next(N)", "Select All(S)", and "Clear Checked(K)". At the bottom of the main area are buttons for "Add(Y)" (highlighted with a red box), "Delete(O)", and "Detail(J)". A "Update(R)" button is located at the bottom left of the main content area, and a "Top of Page" link is at the bottom right.

- Enter the corresponding information. (Name, Email etc.)
- Select "Set as Default"

SHARP MX-4071

Operation Manual Download Sitemap

American English

User Name: Administrator Logout

Status Address Book Document Operations User Control System Settings

Address Book

Category Setting

Address Registration

Submit(U) Submit and Register Next(C) Back(Q)

Type: Contacts

Search Number: (1-2000)

Address Name (Required): (Up to 36 characters)

Initial: (Up to 10 characters)

Category: Category1

SHARP MX-4071

Operation Manual Download Sitemap

American English

User Name: Administrator Logout

Status Address Book Document Operations User Control System Settings

Address Book

Category Setting

E-mail FTP Desktop Network Folder

Number of Registrations:0

E-mail Address: New Address

E-mail Address (Required): (Up to 255 characters)

Global Address Search(X)

File Type: PDF

OCR

Black & White: Compression Mode: MMR (G4)

Color/Grayscale: Compression Ratio: Medium

Bk Letter Emphasis

Set as Default used

Top of Page

Submit(U) Submit and Register Next(C) Back(Q)

- When finished select "Submit"
- If registering multiple users, select "Submit and Register Next"

Submit(U) Submit and Register Next(C) Back(Q)

Deleting an Address:

- After selecting "Address Book" on the web, select the user which you wish to change by clicking on their name
- Select "Delete" and the email will be deleted from the machine

The screenshot shows the SHARP MX-4071 web interface. At the top left, the SHARP logo and model number MX-4071 are displayed. On the top right, there are links for "Operation Manual Download" and "Sitemap", a language dropdown set to "American English", a search bar, and a "Logout" button. Below the header, there are navigation tabs: "Status", "Address Book" (selected), "Document Operations", "User Control", and "System Settings". On the left side, there is a sidebar with "Address Book" and "Category Setting". The main content area has an "Update(R)" button at the top. Below it are three dropdown menus: "Item to be Displayed:" set to "All", "Index:" set to "All Destinations", and "Display Items:" set to "50". A table lists the address book entries:

Address Name ▲ ▼	Type ▲ ▼	E-mail Address	Scanner Address	No. ▲ ▼
<input checked="" type="checkbox"/> Jaci	Contacts	jsmith@centricbiz.com	-----	1

Below the table, it says "Total Address: 1". There are navigation buttons: "Previous(M) 1 / 1 Next(N)", "Select All(S)", and "Clear Checked(K)". At the bottom of the main area, there are buttons for "Add(Y)", "Delete(O)" (highlighted with a red box), and "Detail(J)". A "Top of Page" button is in the bottom right corner.

Deleting an Address:

- After selecting "Address Book" on the web, select the user which you wish to change by clicking on their name
- Select "Details" to view the email details. Make changes to the address and select "submit"

This screenshot is identical to the one above, showing the SHARP MX-4071 web interface with the Address Book management screen. In this view, the "Detail(J)" button at the bottom of the main area is highlighted with a red box, indicating the next step in the process.