M-Files®

TOP DOCUMENT MANAGEMENT CHALLENGES

SEARCHING, FINDING AND MANAGING company information is still a challenge for workers. Version control, searching for information in multiple repositories and other challenges pervade the workplace. Check out these eye-opening statistics from the 2019 Intelligent **Information Management Benchmark Report**



challenging and time-consuming to find documents they need



they can't find it on their corporate network

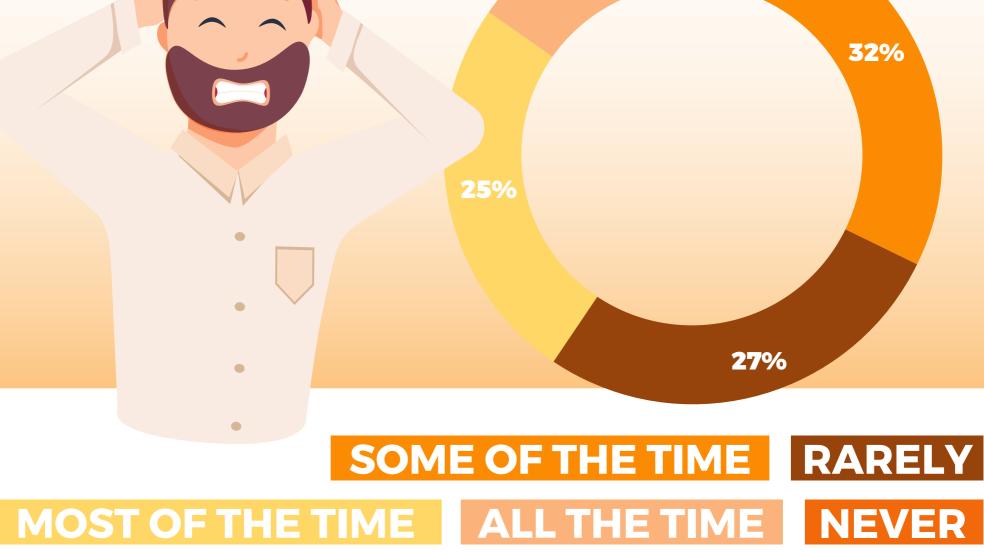
have to recreate documents

that already exist because

4% 11%

to find the most recent version of

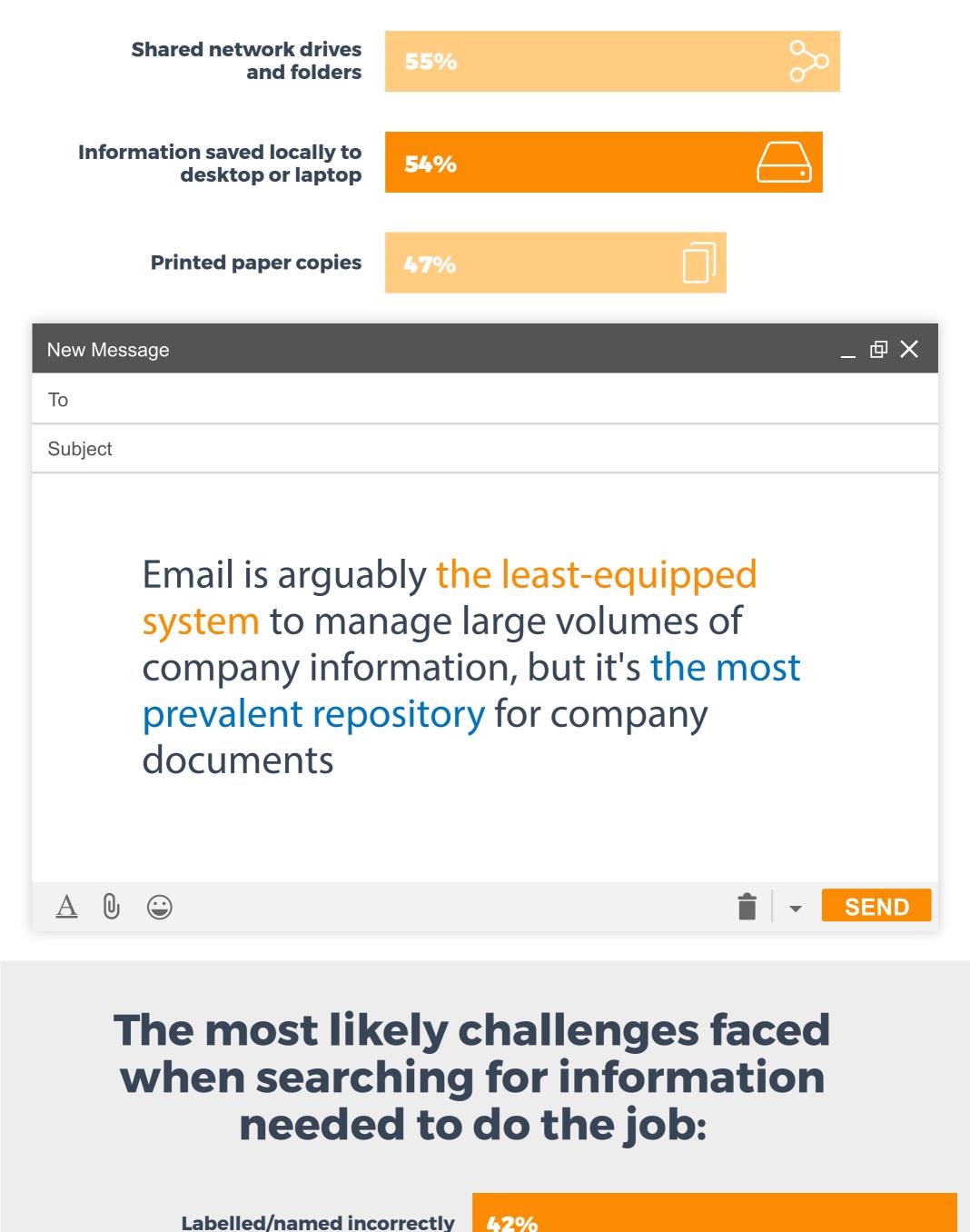
a document?



Email 69%

THE TOP 4 SYSTEMS

used to Store and Manage Documents



Saved in incorrect folder/system 41% **Misplaced or lost** 29%

Can't access from all devices

Don't know which repository it's in

4. Not notified promptly to approve

42%

28%

26%

Don't know if it's the right version 26% No access to the system it's in 19%

experience challenges in reviewing and approving documents

1. Need a physical signature 31%

The most likely challenges in approving documents:

2. Takes too long 27% 23% 3. Too complicated

20% 5. No access from mobile device

