

## Effortlessly Manage Everyday Business Critical Processes.

Business Process Automation with GlobalAction®



Streamline your daily business routines with document workflow automation! GlobalAction enables you to develop customized document routes that fit your unique business needs, to easily manage and monitor document activities, from data capture to document archival.

GlobalAction business process management provides effective document workflow automation for end-to-end visibility and optimal business efficiency.



Build unique workflows through an intuitive browser-based designer that makes it easy to create or revise document-driven activities.



Ensure you are always up-to-date on document status with browser-based access to process workflows, even when out of the office.



Accelerate documents with process workflows that automatically route documents to specific users for review and approval.



Gain insight into processes so you can easily monitor and assess any bottlenecks in the process or successful task completion.



**Establish protocols** that enforce business rules and ensure daily processes are completed in compliance with industry regulations.



Automatic email notifications can be sent daily, hourly or at the very second a new document enters the system and requires user action.





